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Principal: Mr Ian Denson
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CHEMICALS POLICY **(incorporating Dangerous Goods & Hazardous** **Substances)**

Aims:

- To maintain the safe storage and use of Dangerous goods and Hazardous Substances within Nanneella Estate Primary School.

Procedures:

- Only cleaning chemicals to be stored at school
- All cleaning chemicals that are stored at school must be stored in a locked metal cabinet.
- Only three keys to be provided for the cabinet - principal, cleaner and a spare in the safe.
- Green Safety Data Sheets for all cleaning chemicals used at school must be filed in the schools OH&S folder in the office.
- Cleaner must follow all data sheets requirements with particular regard to protective clothing.
- The school will provide protective clothing as required.
- A list of all cleaning chemicals to be on the cabinet and in the schools OH&S folder.
- All cleaning chemicals are to be approved by school council and must follow OH&S regulations.
- When handling cleaning chemicals the school's manual handling policy must be followed.
- The cleaner must seek approval for the use of any new chemicals from the Principal and school council.
- Any hazardous substances to be used in class must be approved by school council.

Evaluation:

- This policy will be reviewed within the 3 year cycle.
- At the end of each term the Principal or OH&S rep will check that the outlined procedures are being followed.

Approved by School Council – May 2019

To be reviewed – 2022

Signed: _____
Ian Denson, Principal

Date: _____